Attendees:

Name                      | Agency                      | Name                      | Agency                      |
----------------------------|-----------------------------|----------------------------|-----------------------------|
Mark Taylor                | A- Budget Towing            | Sandra Tapfumaneyi        | Lee Emergency Management    |
Rob Hamer                  | A- Budget Towing            | Conner Cardwell           | FHP                         |
Taylor Clayton             | Auto Data Direct, Inc.      | Ray Degiovine             | FDOT                        |
Roger Tuttle               | Auto Data Direct, Inc.      | Marinko Gnjidic           | City of Fort Myers          |
Ron Anderson               | All Florida Towing          | Tim McMullen              | FDEP                        |
Frank Gentiluore           | Bald Eagle Towing & Recovery| Ronald Hoffer             | Hoffer & Associates         |
Bud Gruber                 | Bald Eagle Towing & Recovery| Dennis Petracca           | Lee Co. Sherriff’s Office   |
Stephen Gruber             | Bald Eagle Towing & Recovery| Brian Raimondo            | Lee County MPO              |
Bill Fuller                 | FDOT                        | Scott Robbins             | HNTB                        |
Rory Howe                  | Delcan Corporation          | Brandy Boccuti            | Metric Engineering, Inc.    |
Edward McKissack           | Delcan Corporation          | Charles Stratton          | Metric Engineering, Inc.    |
Richard Fimbel             | DBI                         | Bob Diezi                 | Road Ranger                 |
Robbie Brown               | FDOT                        | Mark Bush                 | North Naples Fire Rescue    |
Kevin Salsberry            | FDOT                        | Kevin Fox                 | Alligator Towing            |
Jay Anderson               | Stay Alive just Drive       | Chris Oncken              | Wanted Dead or Alive Towing |
Adam Thompson              | Lee Co. EMS                 | Joe Saladino              | Prompt Towing Services      |

**Call to Order:** The Collier-Lee-Charlotte TIM Team meeting was held on Wednesday, February 12, 2014 at 9:30 AM at SWIFT SunGuide Center, 10041 Daniels Parkway, Fort Myers, Florida 33913. Bill Fuller, Rory Howe, and Charles Stratton facilitated the meeting.

Bill Fuller reminded the Team that the new goal for the TIM meetings will be “practicing what we preach”: the goal will be to keep meetings to 90 minutes!

**Introductions:** Team members introduced themselves and the agencies they represent.

**Agency News:**

**Road Rangers**
Mr. Bill Fuller informed the team that the 5th Annual “Statewide Road Ranger Survey for Incident Responders” is now available.

The survey will be available starting Monday, January 27, 2014 and will conclude on Friday, March 7, 2014. The Department encourages all Incident Responders that interact with the Road Rangers to participate in this short survey.
If you need a hard copy of the survey for distribution, or have any questions or concerns regarding the survey, please contact Patrick Odom at patrick.odom@dot.state.fl.us or (850) 410-5631.

The Road Ranger survey is available on the TIM team website at http://www.swfltim.org or can be accessed directly at: https://www.surveymonkey.com/s/6DYFJX7

**Towing and Wrecker News**

No Agency news.

**Other Agency News**

No Agency news.

**Update on TIM Initiatives:**

**National/State/Regional**

Mr. Rory Howe spoke to the team about advanced warning at traffic incidents to help promote responder safety.

Line of duty death statistics show working in or near moving traffic places, responders have a significant risk of injury or death.

The Federal Highway Administration publishes the Manual of Uniform Traffic Control Devices (MUTCD). The MUTCD is approved as the National Standard for designing, applying, and planning traffic control devices.

Mr. Howe provided the following information on advanced warning procedures at incident sites:

- Established upstream of the incident to alert drivers of the upcoming incident scene
- Should be high priority for emergency responders
- Placement of advance warning devices may need to be adjusted for situations near a corner, hill, or other reduced visibility situations
- A shoulder taper, set up using traffic cones, may also be established in the Advance Warning Area
- Emergency traffic control warning and guide signs should have:
  - Diamond shape
  - Black lettering and a black border
  - Fluorescent pink background
- The signs come in two sizes:
  - 36” x 36” – Low speed, low volume
  - 48” x 48” – High speed, high volume

Additionally, the video “Ten Cones of Highway Safety” that was produced by the National Traffic Incident Management Coalition, was provided to the team to further educate on advanced warning. To view the video, please visit the TIM team website at: http://www.swfltim.org.

Mr. Bill Fuller presented a video to the team that included an incident that occurred on Tuesday, February 4, 2014 of a dispute between a California Highway Patrol officer and Chula Vista Fire Department firefighter.
Officials from both the California Highway Patrol and Chula Vista Fire Department responded to an incident that left a firefighter in handcuffs at an accident site when the two responders got into a dispute over where the fire engine should park while firefighters were responding to the crash that happened north on I-805 between Telegraph Canyon Road and East Orange Avenue.

To view the full video, please visit the TIM team website at: http://www.swfltim.org

Mr. Bill Fuller presented on distracted driving. Each day in the United States, more than 9 people are killed and more than 1,060 people are injured in crashes that are reported to involve a distracted driver. Distracted driving is driving while doing another activity that takes your attention away from driving. Distracted driving can increase the chance of a motor vehicle crash.

There are three main types of distraction:
- Visual: taking your eyes off the road;
- Manual: taking your hands off the wheel
- Cognitive: taking your mind off of driving

Mr. Fuller also presented a video on distracted driving which included a distracted driver caught on a police officer’s dash cam that was texting and driving which resulted in a rollover crash.

To view the video, please visit the TIM team website at: http://www.swfltim.org

Mr. Bob Diezi, District One Road Ranger presented on Road Ranger awareness. A brief overview of the information provided was as follows:

- Project manager responsibilities
- Road ranger qualifications and responsibilities
- Required training and certifications
- Authorized Stops
- Standard Operating Guidelines
- Response Priority
- Road Rangers “Do’s and Don’ts”
- Authorized equipment on Road Ranger vehicles

To view the full presentation, please visit the TIM team website at: http://www.swfltim.org

**Quarterly Performance Review:**
The 2013 yearly performance report for District Once is now available. The report is available on the TIM website at www.swfltim.org.

**FDOT Construction Update**
Mr. Bill Fuller requested that all TIM Team members make sure they are receiving the District One Weekly Road Watch Reports and to contact him if there were any concerns.

**Active Construction:**
No updated information was provided by the TIM Team.

**Completed Construction:**
No updated information was provided by the TIM Team.
Anticipated Future Construction:
No updated information was provided by the TIM Team.

Additional construction information is available on the FDOT Road Watch website located at http://www.dot.state.fl.us/publicinformationoffice/construc/constmap/d1.shtm. This resource is updated on a weekly basis.

Future Meetings:
The next Collier-Lee-Charlotte County TIM Team will be April 9, 2014 at 9:30AM at the SWIFT SunGuide Center, 10041 Daniels Parkway, Fort Myers, Florida 33913.

Note: Consideration is being given in regards to holding the April 9, 2014 meeting in Collier County at the Emergency Operations Center. We will solicit the TIM teams comments in reference to this plan.

As always, please continue to visit the TIM Team website for updates, and also help support our TIM Team by providing the TIM Team website to others that may be interested in joining our team! http://www.swfltim.org/

If you have any questions or need additional information, please contact the District One TIM Team Manager, Mr. Bill Fuller at (239) 225-9815 or via email at william.fuller@dot.state.fl.us.