



Charlotte - Sarasota - Manatee Traffic Incident Management Team

October 14, 2008, 2008
Meeting Minutes

Attendees:

<u>Name</u>	<u>Agency</u>	<u>Name</u>	<u>Agency</u>
Carlos Bonilla	FDOT	Mike MeeHan	511 Tampa Bay
Gene DeToma	AAA	Thomas Przybylowicz	FHP
Keith Drake	Sarasota/Manatee MPO	Kevin Salsbery	FDOT, Emergency Mgmt
Gilbert Fernandez	Sarasota	Thom Scrivner	FDOT
Glenn Fox	Alligator Towing	Ted Smith	Delcan Corp
Frank Gentilquore	Alligator Towing	Don Olson	FDOT
Bruce Hutcheson	DBi Services	Christina Florez	VANUS

Call to Order: The Charlotte-Sarasota-Manatee TIM Team meeting was held on Tuesday, October 14, 2008 at 1:30 PM at the Sarasota County Public Works Office, 1001 Sarasota Center Boulevard, Sarasota, Florida. Ted Smith and Don Olson facilitated the meeting.

Introductions: Team members introduced themselves and the agencies they represent.

Update on T I M Initiatives:

Newsletter

Don Olson mentioned the TIM newsletter, inquired if all the members received the newsletter, and identified the topics included in the September Newsletter. Don asked if anyone had questions or wanted to be added to the mailing list. The newsletters and addendums can be found by clicking on 'Document Archives' at <http://www.swfltim.org>. Newsletters are an opportunity for TIM Team member agencies to provide information about themselves, their respective discipline mission and role at an incident scene.

Southwest Florida 511 System

As part of the development of the new Statewide 511 System, focus groups were asked what their main concerns were; the majority of the focus groups indicated that accuracy and timeliness are the number one issues. The new 511 system has used accuracy and timeliness as two of the standards when designing the system. Southwest Florida 511 plans to only include US 41 and I-75 in the 511 system.

This approach optimizes customer demand, accuracy and timeliness of the information. Don provided a screen shot of the new 511 system website. It is anticipated that a soft launch will be in January 2009 and a full public launch in March 2009. These dates are tied to the operational start date of the new SWIFT SunGuide Center (RTMC) in Fort Myers.

Rapid Incident Scene Clearance

The RISC invitation to negotiate is now advertised on the MyFlorida website. The following is a link for the advertisement and bid document:

- http://vbs.dms.state.fl.us/vbs/ad.view_ad?advertisement_key_num=73259
- http://vbs.dms.state.fl.us/vbs/boiler_plate.pdf_list?advertisement_key_num=73259&pui_code_str=5500&dept_ad_num_str=ITNDOT08091006WC

SWIFT SunGuide Center

Carlos Bonilla, FDOT District One ITS Operations Manager provided an update: The Contractor is finalizing the outstanding punch list items. The opening of the Center is dependent on the acceptance of all of the ITS field devices. Participating Departments will begin moving in and staffing the center ASAP. The tentative date for the SWIFT SunGuide Center to become operational is March 2009. The FHP Regional Communications Center has a two phase move-in plan to achieve uninterrupted operational capabilities.

Incident Management

The following is the updated contact information for emergency response:

- To request Emergency Response from FDOT on I-75: **DBi** 239-567-2043
- To request Emergency Response from FDOT on I-75 Bridges: **ICA** 1-866-335-9696
- To request Emergency Response from FDOT on other State Roads: **FDOT Emergency Management** 1-877-876-0628 – Kevin Salsbery

Kevin Salsbery is the new FDOT District One Emergency Coordination Officer.

DBi requested that Road Ranger Service Patrol Operators notify them at 239-567-2043, whenever they see FDOT assets damaged; they are a valuable additional “set of eyes”. DBi would prefer to receive duplicate notifications from TIM Team members than none at all. DBi needs to be able to tie the asset damages to the responsible party as detailed in documents such as police crash reports. GPS coordinates of the Interstate Incident and basic details of the asset damages will be very, very helpful.

Road Rangers

As a reminder, the Road Ranger Service Patrol hours of operation and number of vehicles have been reduced. The current hours of operation are from 7:00am to 7:00pm in Charlotte, Sarasota and Manatee Counties. As of today, there are no viable outside sponsorship offers to supplement the program.

The Road Rangers are using the FDOT “Red Tag” when they see an abandoned vehicle on the roadside. Below in Figure 1 is the text of the “RR Red Tag” but the actual tags are FDOT orange in color.

Safety Responder Vests

As a reminder, Federal Regulation 23 CFR 634 requires that all agencies working within the right-of-way on Federal-aid highways comply with the provisions no later than November 24, 2008. For additional information, please visit www.respondersafety.com.

Maintenance of Traffic Training for Incident Responders in Florida

USF's College of Engineering Center for Urban Transportation Research (CUTR), under contract with FDOT, created an MOT training course for first responders. Don provided an overview of their training. The official course is anticipated to be offered in 2009.

It was noted that the numbering scheme on the MOT training differs from national convention. Although there is no national lane numbering standard, typically the lanes are numbered from the median out. Don will raise the issue for discussion with CUTR before finalizing the course.

FHP Vehicles

FHP is considering using the new Charger as patrol vehicles. They are currently being used by some Troopers during a test period. Once the test period is over, FHP will determine if they are going to change or stay with the Crown Victoria. Trooper Przybylowicz offered details about some of the qualities police officer's like about the Ford Crown Vic that are significant advantages to consider such as; it is a proven vehicle, has good equipment storage capacity, and occupant safety features.

Critical Traffic Incident Review

One of the TIM initiatives is to promote Critical Traffic Incident Reviews (CTIRs). CTIRs are an important tool that can be used to help cement relationships and open the lines of communication. CTIRs can be requested by any TIM Team member agency involved in an incident response and should be done within a reasonable time after the incident so details can be collected. The actual responders that were at the scene are typically involved in CTIRs. The incidents are then reviewed in detail, including timelines. Don will look into the past process for requesting a CTIR and what the timeframe should be after an incident based on best practices.

Construction/Maintenance Update:

Weekly project information can be found on the FDOT website:

<http://www.dot.state.fl.us/publicinformationoffice/construc/constmap/d1roadwatch.htm>

Incident Review:

There was no agency requested incident for review.

Figure 1



Scheduled 2008 Meeting Dates:

Tuesday, December 9, 2008

Meeting Notes by Christina Florez, VANUS, Inc. (305) 823-5662